

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
ADOPTED MINUTES**

<b>Meeting:</b>	<b><u>Regular Meeting</u></b>	<b>Date:</b>	<b><u>November 24, 2009</u></b>
<b>Place:</b>	<b><u>District Administration Office</u></b>	<b>Time:</b>	<b><u>6:00 p.m. – Public Meeting</u></b>
	<b><u>4034 Irving Place</u></b>		<b><u>6:01 p.m. – Closed Session</u></b>
	<b><u>Culver City 90232</u></b>		<b><u>7:00 p.m. – Public Meeting</u></b>

**Board Members Present**

**Jessica Beagles-Roos, Ph.D., President**  
**Saundra Davis, M.A., Vice President**  
**Steven Gourley, Clerk**  
**Scott Zeidman, Esq., Member**  
**Dana Russell, D.D.S., Member**

**Staff Members Present**

**Myrna Rivera Coté, Ed.D., Superintendent**  
**David El Fattal, M.B.A.**  
**Gwenis Laura, Ed.S.**  
**Patricia Jaffe, M.S.**

**Call to Order**

Board President Dr. Beagles-Roos called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:07 p.m. with all Board members in attendance. Mr. Alan Elmont led the Pledge of Allegiance.

**Report from Closed Session**

Dr. Beagles-Roos reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**8. Adoption of Agenda**

Dr. Beagles-Roos announced that the meeting would be adjourned in memory of Teresa Saltmeris, aunt of Kathy Paspalis and Osbie Pruitt, grandfather of Rebecca Williams. It was moved by Mr. Gourley and seconded by Mr. Zeidman that the Board adopt the November 24, 2009 agenda as presented. The motion was unanimously approved.

**9. Consent Agenda**

Dr. Beagles-Roos called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Karlo Silbiger requested that item 9.4 and 9.5 be withdrawn.

It was moved by Mr. Zeidman and seconded by Mr. Gourley to approve Consent Agenda Items 9.1 – 9.3 presented. The motion was unanimously approved.

9.1 Minutes of Regular Meeting – November 10, 2009

9.2 Purchase Orders

9.3 Acceptance of Gifts – Donations

**9.4 Approval is Recommended for the Certificated Personnel Reports No. 9 and**

**9.5 Approval is Recommended for the Classified Personnel Reports No. 9**

Mr. Karlo Silbiger withdrew this item to speak about actions appearing on the Board Agenda to hire classified and certificated staff after they have started working. He noted that Sara Fields had no rate of pay on her agenda item. Mr. Gourley requested a breakdown of what Mrs. Fields' responsibilities were as a Consultant. Mr. Zeidman inquired how the Consultant position is funded. Ms. Laura responded that the Consultant pay is \$62.50 per hour funded by federal grants and Mrs. Fields' role on the Anti-Bullying Task Force has expanded to include professional development. It was moved by Mr. Zeidman and seconded by Dr. Russell that the Board approve the Certificated Personnel Reports No. 9 and the Classified Personnel Reports No. 9 as presented. The motion was unanimously approved.

**10. Awards, Recognitions and Presentations****10.1 Culver Park High School's HeArt Project**

Mrs. Laura introduced presenters Cynthia Campoy Brophy of The HeArt Project, and Culver Park High School graduate Roland Gonzalez, who presented information about the program. Ms. Brophy discussed the program structure, activities, community partnerships and benefits to the students. Mr. Gonzalez discussed the scholarships he received to art schools as a result of his participation in the HeArt Project, and how the program taught him responsibility towards his future career. Dr. Russell spoke about his attendance at a HeArt Project event and commended the program. Mrs. Davis applauded the project and Mr. Gonzalez for his success and his presentation. She also noted that this program gives a positive image to the programs at Culver Park High School. Dr. Beagles-Roos said the program was wonderful and thanked Ms. Brophy and Mr. Gonzalez.

**10.2 Measure EE Core Committee Recognition**

Culver City High School Principal Pam Magee and El Rincon Principal Dr. Tom Tracy spoke about their participation in the Measure EE Core Committee. They discussed their roles as liaisons and their community outreach to Culver City Unified School District parents and staff. Dr. Beagles-Roos presented certificates in appreciation, thanked Ms. Magee and Dr. Tracy for their commitment to passage of Measure EE; and discussed their valuable insight on the committee as site administrators. All Board members thanked Mrs. Magee and Dr. Tracy for their contributions to the committee. Mrs. Magee and Dr. Tracy expressed that they were happy to participate and agreed that it was a team effort. Dr. Beagles-Roos and Mr. Zeidman presented a small gift on behalf of the Board to Dr. Côté and Mr. El Fattal.

**11. Public Recognition****11.1 Superintendent's Report**

Dr. Côté reported on her attendance at a Thanksgiving dinner for Security staff and invited guests and stated that it was a bonding experience for everyone who attended. She recognized the Thanksgiving holiday by listing some of the things she is thankful for, including the opportunity to work in a community that supports education; the outstanding teachers and staff; the support of students of all ages from the Office of Child Development to the Adult School; and the guidance and leadership of the outgoing Board members Dr. Jessica Beagles-Roos, Mrs. Sandra Davis, and Dr. Dana Russell during these fiscally lean years.

**11.2 Assistant Superintendents' Reports**

Mrs. Laura reported that the District has completed the Anti-Bullying survey for grades five through twelve and that she will share the results at a future meeting. The site principals are outlining their plans to improve student achievement and they will be posted in the Board room. Mrs. Laura thanked Dr. Russell, Dr. Beagles-Roos, and Mrs. Davis for their guidance and support.

Mrs. Jaffe reported that she attended a Thanksgiving feast at El Rincon and observed students deeply involved in taking the Galileo benchmarks. Mrs. Jaffe thanked Dr. Beagles-Roos, Dr. Russell, and Mrs. Davis for their support.

**11.3 Members of the Audience**

Members of the audience spoke about:

- Farragut Librarian, Maggie Marquez, spoke about the librarian shortage at Linwood How Elementary and the challenges of the other librarians to fill that absence. She also spoke about the difficulty of returning to a part-time librarian schedule at the end of the extra assignment for District librarians.
- Mrs. Debbie Hamme, ACE President, discussed the District's proposed schedule of librarians splitting their time between two schools and that she felt the students are shortchanged. Mrs. Hamme questioned why some clerical positions at the district office have been restored and consultants have been hired at the same time that librarian hours have been returned to part-time positions.
- Mrs. Patricia Siever inquired what the District's policy was about concussions during sports activities. Dr. Beagles-Roos invited Jerry Chabola, Athletics Director, to respond. Mr. Chabola stated that a medical doctor, Dr. O'Brien, attends all football games and that all coaches are certified by First Aid and CPR by

the American Red Cross. Mr. Chabola reported on the outstanding accomplishments this year of the District's athletic teams at Culver City High School and Culver City Middle School.

**11.4 Student Representatives' Reports**

**Middle School Student Representative**

Evan Wilson, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including the pie eating contest in celebration of the Thanksgiving holiday.

**Culver Park Student Representative**

Jessica Romo, Culver Park High School Student Representative, was not present.

**Culver City High School Student Representative/Student Board Member**

Dr. Coté reported that Noya Kansky, Student Board Member, had sent an email that she was ill and could not attend.

**11.5 Members of the Board**

Board Members spoke about:

- Mr. Gourley asked if there were three Board members interested in agendizing the parking situation at Linwood Howe. Mr. Zeidman and Mrs. Davis agreed making a consensus to agendize the topic. He reminded the new Board members in the audience that the December 8<sup>th</sup> meeting was a working meeting and they should inform their families. He asked if the class size materials will be agendized for the next meeting. Dr. Coté responded that the class size materials were being revised and would be agendized. Mr. Gourley reported that he has been volunteering to work with the Culver City Middle School Mock Trial and commended the students.
- Mr. Zeidman reported that there will be cake served at the break to honor the departing Board members and thanked them for their years of service and commended Dr. Russell for his leadership.
- Mrs. Davis reported that she was thankful that Measure EE passed and acknowledged the teachers, staff and administrators for the students' rising test scores. She also thanked the community members who attend Board meetings, and stated they are the Board's eyes and ears.
- Dr. Beagles-Roos reported that Culver Park High School was given good reviews by the visiting team from the Model Continuation High School. She acknowledged the Culver City Youth Health Center for their health care services to students particularly in the area of speaking against risky behavior. Dr. Beagles-Roos also reported that she attended the Language Immersion evening program at El Marino School.

**12. Information Items**

**12.1 First Reading of Administrative Regulation 3100 – Budget; Formation of the Community Budget Advisory Committee (CBAC)**

Audience member Alan Elmont, CBAC member, discussed the process of selection of representatives and asked how they will be brought forth. Discussion ensued as to the process of selection and the role of Assistant Superintendent David El Fattal and Director of Fiscal Services Ali Delawalla on the committee. Janet Chabola suggested the committee needs more equal distribution of representatives from the schools and community. Patricia Siever requested that the terms contained in the Administrative Regulation be defined. Mrs. Siever requested that the page numbering be clearer. Further discussion ensued about the length of the Administrative Regulation and the function of the CBAC. The Administration Regulation will be brought back for a second reading at a future meeting.

**13. Recess**

The Board recessed at 8:36 p.m. and reconvened at 8:50 p.m.

**14. Action Items****14.1 Superintendent's Items****14.1a Approval is Recommended for Budget Allocations for Board Members, Board Members-elect and Superintendent to Attend the CSBA Annual Education Conference on Dec. 3-5, 2009**

It was moved by Mrs. Davis for the purposes of discussion, and seconded by Mr. Zeidman. Discussion ensued about the costs of the conference. Jerry Chabola stated that funding for Board members to attend conferences was previously cut and suggested that to save funding the Board members should drive to San Diego and carpool. Casey Chabola suggested that the funds should be directed to the library staff positions or instructional assistants. Dr. Russell agreed that costs should be cut but noted the many benefits of attending the conference. Mrs. Davis noted that the current Board received the training. Patricia Siever and Kathy Paspalis reported that they will attend regardless of funding. Karlo Silbiger suggested the District assist with registration costs only. Mr. Gourley suggested that the District only pay registration costs, not hotel or travel costs. Dr. Russell and Mr. Zeidman spoke about the value of the training. It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approve the conference attendance with the District only paying the cost for registration. The motion was unanimously approved with a vote of 4 – Ayes and 1 – Nay.

**14.2 Education Services Items****14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #11-09**

It was moved by Mr. Gourley that the motion be amended that Case #11-09 be expelled, but enforcement suspended, and that the student be transferred to Culver Park High School. The motion was seconded by Mrs. Davis. The motion was unanimously approved.

**14.2b Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #12-09**

It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the stipulated expulsion of Case #12-09 until August 2010 and that the student enroll in County Community Day School as presented. The motion was unanimously approved.

**14.2c Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #13-09**

It was moved by Mr. Gourley and seconded by Mr. Zeidman that the Board approve the stipulated expulsion of Case #13-09 until August 2010 and that the student enroll in County Community Day School as presented. The motion was unanimously approved.

**14.2d Approval is Recommended for the Implementation of “Being a Writer” as a Supplement to the Core English Language Arts Curriculum at the Elementary Schools**

Mr. Gourley inquired how long the new curriculum would be in place. Ms. Laura reported that the costs include a site license to keep the curriculum in place. It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the Implementation of *Being a Writer* as a Supplement to the Core English Language Arts Curriculum at the Elementary Schools as presented. The motion was unanimously approved.

**14.3 Business Items****14.3a Second Reading and Approval of Board Policy 3290 – Gifts, Grants and Bequests**

Discussion ensued about hidden costs. It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board approve Revised Board Policy 3290 as presented. The motion was unanimously approved.

**14.4 Personnel Items****14.4a Approval is Recommended for New Classified Job Classification and Job Description – Health Technician II**

It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board approve the New Classified Job Classification and Job Description for Health Technician II as presented. The motion was unanimously approved.

**14.4b Approval is Recommended for New Classified Job Classification and Job Description – Registrar**

Mr. Elmont inquired if this was a new job description of a rewrite of current job. Mrs. Jaffe responded that it is a new job description to put in place for the future and that the responsibilities are not shared among many staff members. It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve New Classified Job Classification and Job Description – Registrar as presented. The motion was unanimously approved.

**15. Board Business - None**

**16. Public Recognition – Continued**

**16.1 Members of the Audience**

There were no comments from the audience.

**16.2 Members of the Board**

Board members spoke about:

- All Board members wished everyone a Happy Thanksgiving.
- Mr. Gourley expressed his appreciation to the retiring Board members and stated it was a pleasure working with them, and commended them on all of their hard work.
- Dr. Beagles-Roos welcomed the newly-elected Board members, and thanked Mr. Zeidman and Mr. Gourley for carrying on as Board members.
- Mrs. Davis expressed that serving with the current Board had been a better experience for her than in the past.

**Adjournment**

There being no further business, it was moved by Mr. Zeidman, seconded by Dr. Russell and unanimously approved to adjourn the meeting. Board President Dr. Beagles-Roos adjourned the meeting at 9:24 p.m. in memory of Teresa Saltmeris, aunt of Kathy Paspalis; and Osbie Pruitt, grandfather of Rebecca Williams.

**Approved:** \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

**On:** \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary